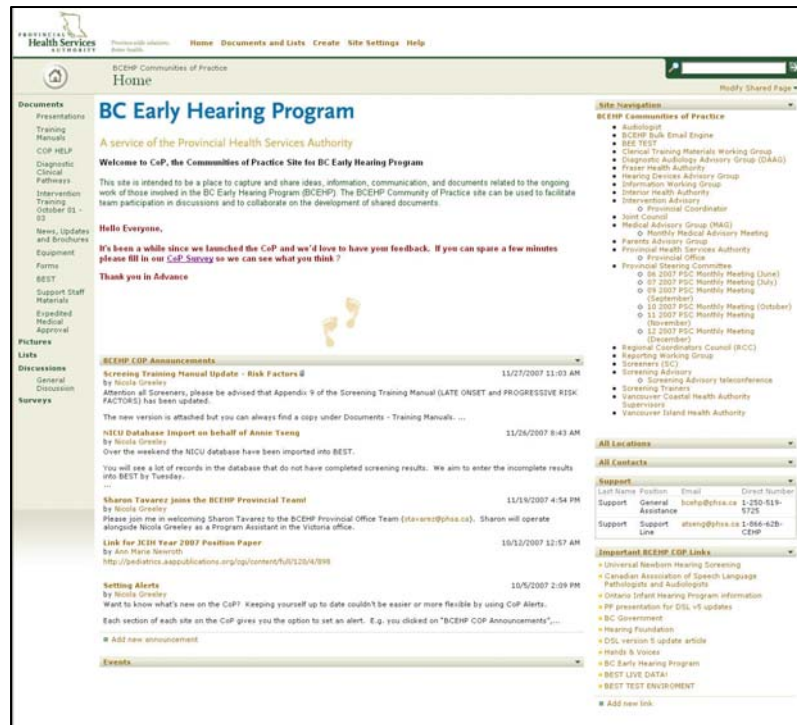


BCEHP Website

The BC Early Hearing Program (BCEHP) is part of the Provincial Health Services Authority (PHSA). It is a unique program to the PHSA because many of the members of the BCEHP are not employees, and therefore do not have access to the PHSA intranet. Spot Solutions was approached by the BCEHP for advice and assistance on how to provide on-line tools and organize large amounts of data and make it accessible to over 300 program members over the internet.



Spot Solutions worked closely with representatives of the BCEHP to determine the tools, access, security and membership required for the new internet site. Many meetings and phone calls were held between BCEHP and Spot representatives to narrow down the scope of the site. Once some basic ideas of what was to be provided were solidified, a Joint Application Development Session (JAD) was held with a group of potential site users. Working with the BCEHP representative before holding the JAD session helped clarify the requirements, while keeping the project within the scope provided by the BCEHP.

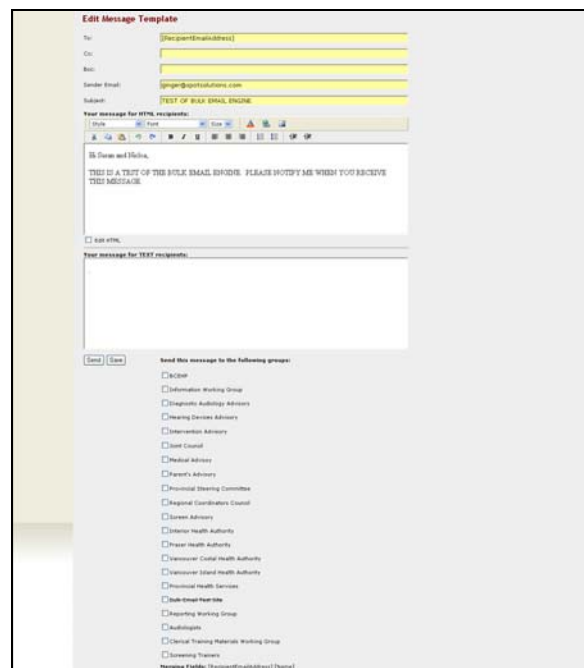
It was decided that a SharePoint site was the ideal tool that met the BCEHP requirements. Although SharePoint was offered by the PHSA, they were unable to meet the needs of the BCEHP because it was only available through their intranet. Spot Solutions offered the SharePoint site the ability to add users that were outside of the PHSA domain by hosting it in Account Creation mode.

Spot Solutions created a site template with a unique site definition to ensure that the site had the same look and feel as the existing PHSA sites. PHSA Stylesheets and webparts were imported, and the site was registered at a PHSA URL so while being hosted at Spot, it appeared to be a PHSA site.

- BCEHP Communities of Practice**
- Audiologist
 - BCEHP Bulk Email Engine
 - BEE TEST
 - Clerical Training Materials Working Group
 - Diagnostic Audiology Advisory Group (DAAG)
 - Fraser Health Authority
 - Hearing Devices Advisory Group
 - Information Working Group
 - Interior Health Authority
 - Intervention Advisory
 - Provincial Coordinator
 - Joint Council
 - Medical Advisory Group (MAG)
 - Monthly Medical Advisory Meeting
 - Parents Advisory Group
 - Provincial Health Services Authority
 - Provincial Office
 - Provincial Steering Committee
 - 06 2007 PSC Monthly Meeting (June)
 - 07 2007 PSC Monthly Meeting (July)
 - 09 2007 PSC Monthly Meeting (September)
 - 10 2007 PSC Monthly Meeting (October)
 - 11 2007 PSC Monthly Meeting (November)
 - 12 2007 PSC Monthly Meeting (December)
 - Regional Coordinators Council (RCC)
 - Reporting Working Group
 - Screeners (SC)
 - Screening Advisory
 - Screening Advisory teleconference
 - Screening Trainers
 - Vancouver Coastal Health Authority Supervisors
 - Vancouver Island Health Authority

There is a main SharePoint site that contains information, forms and links that are applicable to all BCEHP members. There are also many subsites called 'Communities of Practice' that belong to specific groups. Groups determine which areas of the BCEHP COP a user will be able to access. A user may be in one or many groups. For example, a user may be a part of the general COP, on the Advisory Committee, and part of a Health Authority. Each Group has one or more assigned Group Administrators who are responsible for all administration aspects of their assigned Group sub site.

Spot Solutions also created a Bulk Email Engine (BEE) for the BCEHP SharePoint site. The Bulk Email Engine (BEE) is integrated into the BCEHP COP SharePoint site as a web part. Only BCEHP Site Administrators and Group Administrators can see the BEE, and it allows them to send out bulk email messages to different groups in the BCEHP COP.



The user creates a bulk email template by using FrontPage, or creating an email in their own email software.

The merge field available to the users is [Name]. When the bulk email is sent, the [Name] will be replaced with the email recipient's actual name, making it more personalized. E.g. Hi [Name] may appear as Hi Ginger when the bulk email is sent. When the user is satisfied with their template they send it to an assigned Spot Solutions email account.

The bulk email template can be edited from the BEE, and once the user is satisfied with their bulk email template, the user selects the groups they would like to receive the email. The groups are from the BCEHP COP SharePoint site.

Technology Synopsis

Programming	SharePoint 2003, SharePoint Designer, IIS, MS Internet Explorer , 6, 7, Firefox, Netscape
Database	SQL Server 2000,
Networking & Protocols	HTTP & HTTPS, TCP/IP, WAN
Operating Systems	Windows 2003 Server
Business Analysis	MS Project, Visio, MS Office

This development project was entirely managed and completed by **SPOT SOLUTIONS** for the BC Early Hearing Project.